

Purchasing Update

Division of Purchasing
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MERRY CHRISTMAS

I heard the bells on Christmas Day
Their old, familiar carols play,
And wild and sweet
The words repeat
Of peace on earth,
Good will to men.
Henry Wadsworth Longfellow



December Weather-lore, beliefs and sayings

“Snow on Christmas means Easter will be green.”

“A green Christmas; a white Easter.”

“If Christmas day be bright and clear, there’ll be two winters in the year.”

IDAHO ASSOCIATION OF COMMUNITY REHABILITATION PROGRAMS (IACRP)

Delivering Solutions for all Idahoans. During this past year, by matching government procurement requirements and the capabilities of the rehabilitation facilities to produce selected commodities and services, persons with severe disabilities have been provided with work opportunities.
“STATE USE LAW” – *Section 67-2319 of the Idaho Code*

Products which are manufactured by and services as provided by non-profit corporations and public agencies operating rehabilitation facilities serving the handicapped and disadvantaged and offered for sale at fair market price as determined by the Administrator of the Division of Purchasing which meet the specific requirements for such products **may be procured** by the State Agencies or Departments or any Political Subdivision of the State from such nonprofit corporation or public agencies **without advertising for bid.**

IACRP MEMBERS;

The ARC Inc
Boise, ID
Ph. 208-343-5583

WITCO
Caldwell, ID
Ph. 208-454-3051

Magic Valley Rehabilitation
Twin Falls, ID
Ph. 208-734-4112

CETC, Inc
Logan, UT
Ph. 435-752-7952

Development Workshop
Idaho Falls, ID
Ph. 208-524-1550

TRI-CO
Craigmont, ID
Ph. 208-924-5430

New Day
Pocatello, ID
Ph. 208-232-7807

Goodwill Industries
Lewiston, ID
Ph. 208-743-8285

TESH, Inc.
Coeur d'Alene, ID
Ph. 208-765-5105

Dawn Enterprises
Blackfoot, ID
Ph. 208-785-5890

Opportunities Unlimited
Lewiston, ID
Ph. 208-743-1563

Panhandle Special Needs
Sandpoint, ID
Ph. 208-263-7022

IACRP members endeavor to provide the highest quality products, services, or staffing solutions-on time, and at an unsurpassed value. They welcome any new opportunities to provide additional value to the State of Idaho. Give them a call or stop by for a visit.

TRAINING WORKSHOP'S

The Division of Purchasing is presently offering the next series of purchasing classes; "Writing Effective Specifications". The first of these classes was held in Boise on November 15, 2007. The next class will be held in Idaho Falls on January 10, 2008 and following that there will be one more in CDA on January 17, 2008.

Visit our website for additional information and a schedule of training dates being held around the State. Other classes being offered are; Developing a Request for Proposal, (RFP).

The "Writing Effective Specifications" class will present an overview of the following topics designed primarily for employees charged with purchasing for their agency, regardless of their job title. This is a half day class that will be held from 9:00 am to 12:00 noon.

- Types of Specifications and where to find them.
- Use language and the proper terminology that is clear, concise and results in enforceable contracts
- Help to identify traps in standard provisions and how you can deal with them
- Become familiar with some of the techniques effective negotiators use to get to favorable contracts
- Identify provisions you must include and some which you should never include
- Suggested boilerplate and ways to protect your contract from outside issues that might effect it
- This class will include some practical hands-on exercises which will help to reinforce the learning points.

There is no cost to attend these seminars. Please register for these workshops online at: <http://www.adm.idaho.gov/purchasing/training.htm> or call our office at (208) 327-7465 if you need additional information.

TIPS & REMINDERS

The words "Shall", "Must", and "Will" are declarative verbs. The use of these verbs in a specification 'declares' that the specification is to be a **mandatory requirement**. Failure to meet that requirement deems the bidder's offer to be non-responsive. These verbs should not be used in your specifications and requirements that you would not find the bidder non-responsive, or non-compliant.

Additionally, please review all evaluation criteria (technical and cost) for issues prior to sending them on to the Division of Purchasing. Just remember, if it doesn't make sense to you, it is very likely that the bidders will have difficulty understanding it as well. It will help us to shorten the time from solicitation to contract if obvious errors and issues are addressed at the agency.

STATEWIDE CONTRACT NEWS/UPDATES

Letters of Intent to Award have been issued for CDL Alcohol and Controlled Substance Testing Services. Central Drug System is the apparent successful proposal.

If you have any questions, contact Jason Urquhart at 332-1608 or e mail; jason.urquhart@adm.idaho.gov

If you have any questions regarding Vehicles, or the Fuel Card, contact Tony Opalka at 332-1603 or e mail; anthony.opalka@adm.idaho.gov

If you have any questions regarding Copiers, contact Sarah Hilderbrand at 332-1631 or e mail; sarah.hilderbrand@adm.idaho.gov

For copies of the Statewide contracts visit our website: www.adm.idaho.gov/purchasing

If you would like to participate or have input to offer as Statewide Contracts are re-bid, please e mail the Respective Purchasing Officer.



FACTS ABOUT DECEMBER

- The Turquoise and Zircon are the birthstones for December
- Holly, Narcissus, and Poinsettia are the flowers for the month of December

December is the twelfth and last month of the year according to the Gregorian calendar. This is used in almost all the world today. It was the tenth month in the early Roman calendar. It became the twelfth month in a later Roman calendar. Until 46 B.C., December only had 29 days. But the Roman statesman Julius Caesar added two days to December, which made it 31 days.

In the northern half of the world, Winter begins in December. Winter does not begin until December 21 or 22, and most of December is usually warmer than other winter months. The latter part of December has long been a holiday season. Christians celebrate Christmas Day, as the birthday of Jesus Christ.

In the Northern Hemisphere, most birds have gone to warmer climates. But many animals are active. Mink, Ermine, Beavers, and Foxes grow beautiful coats of fur. Nature finishes preparing for the long winter ahead. Many people make feeding places for birds and squirrels.

IMPORTANT DECEMBER EVENTS

December 3, 1967, First human heart transplant performed by Christian Barnard, South African surgeon.

December 5, 1901, Motion-picture producer Walt Disney was born

Amendment 21, to the United States Constitution, repealing prohibition, proclaimed, December 5, 1933

Pearl Harbor, Japanese forces attacked the U.S. naval base in Hawaii in World War II, December 7, 1941

English Parliament, passed the Bill of Rights, December 16, 1689

Boston Tea Party, December 16, 1773

First Heavier-than-air Flight, was made by Orville Wright at Kitty Hawk, N.C., December 17, 1903

Pilgrims, landed at Plymouth, Mass., December 21, 1620

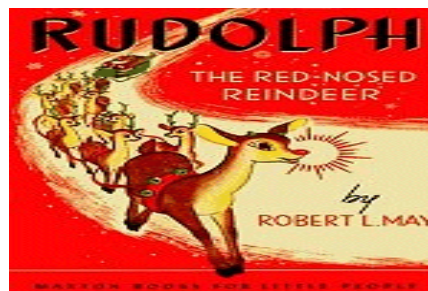
United States, and Great Britain signed the Treaty of Ghent to end the War of 1812, December 24, 1814

Christmas, celebrated by Christians as the birthday of Jesus Christ, December 25

New Year's Eve, December 31

A CHRISTMAS STORY

In 1939, the management of the Chicago based Montgomery Ward department store decided to ask one of their employees, Robert L. May, to compose a story book for the children visiting their store that Christmas.



Drawing on his own experiences as a child and drawing on the line of thought from Hans Christian Anderson's "The Ugly Duckling", Rudolph the Red-nosed Reindeer was composed, published and handed out to a total of 2.4 million children.

By 1946, over 6 million copies were in circulation, May tested the story out on his own 4 year old daughter at the time of writing.

May's wife sadly passed away at the time of writing also, and due to the resulting financial difficulties, went to the stores corporate president. In 1947, the corporate president agreed to turn the copyright back over to May.

By 1947 "Rudolph the Red-Nosed Reindeer" was printed commercially and a year later a short cartoon of the story was shown in theatres. When May's brother-in-law, songwriter Johnny Marks, wrote the lyrics and melody for the song "Rudolph the Red-Nosed Reindeer", the Rudolph phenomenon was born.

The song was then recorded by Gene Autry in 1949 and sold two million copies during that first year. It is now one of the best-selling Christmas songs of all time, second only to Bing Crosby's "White Christmas".

Following on from the huge Rudolph sensation, a television special involving claymation-style characters was produced, to tell the story of Rudolph. Narrated by the popular Burl Ives, it has since been shown many a time on television, much to the delight of young children, and parents like me who grew up with the tale.

Purchasing Update is a newsletter for the **Department of Administration, Division of Purchasing** designed to provide purchasing information to state and public agency purchasing personnel. Anyone wishing to contribute information and ideas for future articles; has questions regarding state purchasing issues; the **Division of Purchasing** mission or activities, please contact Pearl Smith at (208)-332-1612 or pearl.smith@adm.idaho.gov